

Service Opportunity Data Sheet

Mennonite Voluntary Service



Jubilee North – Rochester NY

Position Title: Information Technology and Quality Specialist
Organization/Agency Name: Jefferson Family Medicine

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The Agency

Jefferson Family Medicine (JFM) is a privately owned, free-standing clinic in an underserved urban community in the southwest sector of Rochester, NY. For almost 20 years the clinic has provided care for many families and individuals without insurance or on Medicaid. Due to the high levels of unemployment and family disruption the medical, social and spiritual needs in this predominantly African American community are extremely high. In order to provide the highest quality care possible in this setting JFM is in the process of applying for certification as a Medical Home from the National Committee for Quality Assurance (NCQA). The practice was an early adopter in the use of the Electronic Medical Record (EMR) as a tool in the delivery of care and the enhancement of quality.

The Job

The IT and Quality Specialist will be charged with the following responsibilities:

- Ensure the effective functioning of the Electronic Medical Record (EMR), including but not limited to maintenance of the network and effective interface between the software and hardware, troubleshooting problems and upgrading the system as needed
- Improve the system's capacity to interface with external clients such as hospitals, labs, pharmacies and the Rochester Health Information Organization (RHIO)
- Work with the developers of the proprietary software (PMP) regarding upgrades and to ensure that the system is being utilized to its maximum effectiveness
- Train providers and staff in the optimized use of the EMR and other IT tools to improve efficiency and quality
- Work with the medical home team to produce, maintain and enhance the quality information for the NCQA initiative
- Investigate funding streams and apply for grants that would improve the IT functioning of the practice
- Assist in the development and maintenance of a website that would permit interactivity between the practice and its patients

The Qualifications

- Bachelors degree, preferably with a major/minor in an IT-related field.
- Experience working with IT systems in a real-world setting desired
- Strong organization skills
- Ability to work as part of a team

For more details on the Rochester MVS unit, contact Roger Kurtz at 585-831-6724.

To apply for this or other MVS positions, go to <http://service.mennonitemission.net> and choose "Mennonite Voluntary Service."